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# Jaspersoft Ad Hoc Reporting with CLARITY PPM

## **COURSE DESCRIPTION**

Jaspersoft Ad Hoc Reporting with CLARITY PPM is intended for functional users who want to take maximum advantage of the adhoc reporting capabilities of CLARITY PPM.

**AUDIENCE** – Any CLARITY PPM user

**COURSE TYPE - Onsite / Online** 

**PREREQUISITES** – None

**DURATION** – Half Day or Full Day Classes Available: 8:00 AM to 12:00 PM and/or 1:00 PM – 5:00 PM

#### **COURSE OUTLINE**

#### Overview

- What is Jaspersoft
- Jaspersoft Security and Data Warehouse
- Jaspersoft Domains

# **Accessing Advanced Reporting**

• Advanced Reporting Navigation

## Running a Report

 Accessing and Running an Out of the Box (OOTB) Report

## Reports and Jobs Menu

- Difference in running report from Reports and Jobs menu
- Advantages / disadvantages between both options

# **Running an Ad Hoc Report**

• Accessing and Running an Ad Hoc Report

# Saving and Accessing a Saved Ad Hoc View/Report

- Saving an Ad Hoc View/Report
- Accessing a saved View/Report

## **Creating a Cross Tab View**

• Creating a Cross Tabbed Report

## Creating a Chart

# Creating a Dashboard

• Creating a Dashboard Report

## **Scheduling a Report**

- Creating a Schedule
- Setting the Report Parameters
- Defining the Output Format
- Sending Report Notification