regoconsulting

CA PPM Expertise On Demand

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Managing Projects with CA PPM

COURSE DESCRIPTION

ManagingProjects with CA PPM teaches project managers who will be using CA PPM how to use the project planning and control capabilities of CA PPM*.*

AUDIENCE – Project Managers

COURSE TYPE – Onsite / Online

PREREQUISITES – None

DURATION – 8:00 AM to 5:00 PM; one-hour lunch

COURSE OUTLINE

Project Management Overview
• Project Management Terms and Definitions

Managing Projects
• Creating Projects
• Project Templates
• Converting Ideas
• Accessing Projects
• Project List View
• Filters and Search Criteria
• Project Properties and Subpages

Work Breakdown Structure (WBS)
• Work Breakdown Structure
• Tasks Tab
• The Gantt View
• Create a New Task

Staff the Team
• The Four A's and Booking Statuses
• Typical Allocation Roles and Responsibilities
• Resource Allocation vs. ETC
• Adding Resources
• Adding Roles

Resource Assignments to Tasks
• What is Estimate to Complete (ETC)?
• Assigning Resources and Roles to Tasks
• Create an Assignment
• Replacing a Resource

CA PPM Autoschedule
• Autoschedule Rules and Steps
• Running Autoschedule
• Accessing other Schedulers (MSP and OWB)

Financial Management
• What is Financial Management
• What is a Cost Plan?
• Create a Cost Plan
• Plan of Record
• What is a Budget Plan?
• Submitting a Cost Plan to become a Budget Plan
• Budget Plan Details

Controlling a Project
• Baselining
• Tracking Progress
• Pending Actuals and Pending ETCs
• Updating status
• Task Closing
• Closing the project

Risks, Issues, and Change Requests
• Risks and Issues
• Create a Risk
• Convert a Risk to an Issue or Change Request
• Create an Issue
• Convert an Issue to a Risk or Change Request
• Change Requests

Program Management
• Programs vs. Projects vs. Master Subprojects
• Accessing and Creating Programs
• Adding Subprojects to Programs and Master Projects

Portlets and Reports
• Portlets vs. Reports
• Portlet Data-Project Dashboard Example
• Reports and Jobs